

**CENTRAL RECORD KEEPING AGENCY**

**Annexure S7**

**Request For change in signature and/or change in photograph**

(To avoid mistake(s), please follow the accompanying instructions carefully before filling up the form)

Acknowledgement No. (To be filled by FC)	<input type="text"/>	To affix colour photograph (3.5 cm x 2.5 cm)
Subscribers Name	<input type="text"/>	
Permanent Retirement Account Number	<input type="text"/>	Subscriber's sign/Thumb impression in black ink only. (Applicable in case of change of Photograph)

I hereby, request you to carry out the following change. The necessary details are provided as below:

Change in signature       Change in photograph

**Section A: Change in Signature**

Reason for change in signature: \_\_\_\_\_

**Section B: Change in photograph**

Reason for change in photograph: \_\_\_\_\_

Subscriber's Signature  
(New Signature)

Date :

<b>For DDO Use</b>	<b>For PAO Use</b>	<b>For FC Use</b>		
Date of Receipt _____	Date of Receipt _____	Date of Receipt _____	Entered by _____	Date _____
_____	_____	_____	_____	_____
Name & Signature of Authorised person/ Stamp of DDO	Name & Signature of Authorised person/ Stamp of PAO	Time of Receipt _____	Verified by _____	Date _____
_____	_____	_____	_____	_____

**Instructions**

1. This form is to be submitted to CRA appointed Facilitation Centre.
2. Please indicate whether request is for change in signature and/or Photograph by ticking the relevant box.
3. The change request will be chargeable.
4. This request must be accompanied with a DDO Covering letter on official stationery.